

TABLE OF CONTENTS

	Page No
Foreword	4
Summary of Recommendations	7
Introduction	
The Regulatory Context	12
The Panel	12
Terms of Reference	13
Methodology	14
Principles of the Review	14
Bracknell Forest Borough Council: Its Functions and the Context of the Review	
The Importance of Being a Unitary Authority	16
The Political Context and the Structures of the Council	16
The Democratic Structures	17
Arriving at the Basic Allowance	
Setting the Basis Allowance – Expected Time Inputs	19
The Voluntary Principle – Or Public Service Ethos	21
The Rate for the Job	21
Calculating the Basic Allowance	22
The Payment of ‘Incidental’ Expenses	22
Arriving at the Special Responsibility Allowances	
The Panel’s Approach to Recommending SRAs	23
Arriving at the Leader’s SRA	24
The Time Based Approach	24
The Analogy Approach	26
Compared to Leaders of Unitary Authorities – England	26
Compared to Leaders of Other Authorities – CIPFA Near Neighbours	26
Compared to Other Public Roles	27
Compared to Chairs of Primary Care Trusts	27
The Factor Approach	29
The Leader’s Recommended SRA	29
Arriving at Recommendations for Other SRAs	29
The Deputy Leader	30
Deputy Leader Without Portfolio	30
Members of the Executive	31
Executive Member without Portfolio	32
Chairman of the Planning & Highways Committee	32
Chairman of the Public Scrutiny Commission	33
Chairmen of the Scrutiny Panels	34
Chairman of the Licensing & Safety Committee	35

Chairmen of Licensing Panels	36
Chairman of the Employment Committee	36
Champion Councillors	36
The Leader of the Opposition Group	38
Deputy Leader of the Opposition Group	38
Vice-Chairman – Planning & Highways Committee	38
Vice-Chairman – Licensing & Safety Committee	39
Limits on SRAs Claimed	39
Associated Issues	
Pensions For Members	40
Travel Allowances – Within the Borough	40
Subsistence – Within the Borough	42
Travel – Out of the Borough	42
Accommodation and Subsistence – Out of the Borough	42
For Members Using Public Transport – All Journeys	43
The Dependant Carers Allowance	43
Co-optees' Allowance	43
Confirmation of Implementation and Indexing	44
Provision for Suspension of Allowances	45
Appendices	
Appendix 1 – Members and Officers Interviewed by the Panel	46
Appendix 2 – Information Received by the Panel	47